

## ScrubEx Information Sheet

ScrubEx is a new technology that has been implemented at Hamilton Health Sciences (HHS) to better control the availability, utilization and distribution of OR greens.

All Residents registered with the Postgraduate Medical Education (PGME) Office will be added to the system in advance of the start of their rotation, which will allow them to access greens using the card reader for the specified location at that site. Once set up residents can access the ScrubEx machines below

### General Site

- Location of the machine that you can access is 3-03 (beside the passenger elevators on the 3rd floor)

### Juravinski Site (formerly Henderson)

- The OR scrub machine is located in the new building Section B level 0 outside the Operating Room locker rooms
- The existing scrub machine in the old EMS room on level Zero (0) – Section G remains unchanged

### MUMC Site

- Location of the machine that you can access is on the 4<sup>th</sup> level by the red service elevator near 4D3 (Obs/Gyn)

If you do not have access to one of the above listed ScrubEx machines with your badge, this means there is no badge number registered in the system and you will need to contact the PGME office at 905-525-9140, x22377.

All physicians and HHS staff requiring greens are authorized for 2 sets of surgical scrubs (same size). There must be at least one credit on your account before a set will be dispensed. Please note if your size is not specified when your access has been created, the system administrator will be updating the size information based on the sizes you've used. Any user removing more than one size during the implementation week will be assigned the larger of the two sizes. No mixed sizes are available for anyone in the organization. If you require a mixed set, it's suggested that you select a larger top as hospital policy provides the ability to wear a t-shirt underneath if it is concealed by the greens (no turtlenecks or long sleeves). The two credit limit and same size policy are consistent with other organizations using the ScrubEx system.

### **NOTE:**

All residents are expected to comply with current HHS policies as they relate to scrub attire use. It is hospital policy that scrub attire is not to be removed from any HHS premises or worn when traveling to or from the HHS acute care sites. Therefore, at the completion of your shift all worn greens are to be deposited in the receiver of the ScrubEx unit. The respective scrubs policies are available on the HHS Intranet site within the policy and forms library.

Surgical Attire Policy - <http://policy.hhsc.ca/default.aspx?page=11&class27.IdType=policy&class27.Id=47421>

Personal Appearance Policy - <http://policy.hhsc.ca/default.aspx?page=11&class27.IdType=policy&class27.Id=25165>

OR GREEN utilization policy - <http://policy.hhsc.ca/default.aspx?page=11&class27.IdType=policy&class27.Id=25221>

### **Outstanding Credits**

At the end of your residency, it is expected that all residents return outstanding scrub attire through the ScrubEx receiver so there are no credits outstanding. No deposits will be requested up front for the scrubs credits however, any outstanding credits will be deducted from the resident's last pay at a charge of \$100 per credit/set of scrubs). Therefore, if you are short two pairs of greens, a deduction of \$200 will come off of your final pay.

Additional information and FAQ's can be found on medportal.

For any further questions, you can contact the ScrubEx system administrator by email at [scrubex@hhsc.ca](mailto:scrubex@hhsc.ca)