

Ministry of Health
Ontario Health Insurance Plan (OHIP) Division
Provider Registration Services
Information and Resources for New Physicians

June 2, 2021

Information and Tips

- In order to obtain an OHIP billing number with the ministry, you must hold a valid licence with the College of Physicians and Surgeons of Ontario (CPSO)
- The ministry **cannot process** an *Application for OHIP Billing Number for Health Care Professionals* before the effective date of your current certificate of registration
- If the effective date of your current certificate is July 1, 2021, the ministry will accept applications **no earlier** than June 21, 2021

Information and Tips

- You must have an Ontario practice address and practice address reporting is mandatory
- Direct bank payment – monthly payments for your claim submissions will be issued electronically directly to your bank account
- To complete your registration, you must: complete all sections of the application; sign and date the application; and attach a scanned or original blank cheque with “VOID” written on it
- Incomplete applications will be returned without an OHIP billing number being issued

Information and Tips

- Your welcome package, which includes your billing number, will be mailed to your practice address via Canada Post
- If you would like to receive your welcome package electronically, please contact the ministry to sign-up for *Delivery Slip*
- Please email: ProviderRegistration.MOH@ontario.ca and put Request for Delivery Slip in the subject line

Information and Tips

- You don't need your OHIP billing number to start work – you have six (6) months to submit claims
- Please speak with someone at your practice / place of work for procedures to follow while you wait to receive your OHIP billing number
- Once you submit your application for an OHIP billing number to the ministry, please do not follow-up with phone calls or emails unless it has been longer than 15 business days

Resources for Physicians

- Resources for physicians webpages have been published to the ministry's website
- There are lots of great resources for new physicians including learning materials that will help physicians bill OHIP
- Topics include: OHIP registration and billing number maintenance; payment and the Schedule of Benefits; payment accountability; submission of claims – and much more!

Resources for Physicians

- The URL link to the Resources for Physicians Landing Page is:
<https://health.gov.on.ca/en/pro/programs/ohip/>
- Please refer to the *New OHIP Physician Letter* which provides you with additional information on the responsibilities and accountabilities associated with having a billing number
- NEW! – eLearning modules and resources will soon be available – stay tuned for more information

For More Information

- For more information on applying for an OHIP billing number, please contact the ministry's Service Support Contact Centre
- Email: SSContactCentre.MOH@ontario.ca
- Phone: 1-800-262-6524