

# Transition to Practice Checklist (Primary Care)

## Licensing & Registration

- Change CMPA Coverage
- Apply for CPSO independent license
- Apply for OHIP billing number
- Apply for hospital credentials (if applicable)

## Billing and Expenses

- Register for Blue Cross
- Register as a WSIB provider
- Set up OHIP direct payment
- Set up CMPA auto-payment

## If Incorporating

- Register corporation
- Apply for CPSO Certificate of authorization
- Set up corporate banking account(s)
- Change billing and expenses to come from corporate accounts (see above)

## Other Tips

- Log your MOC/Mainpro+ Credits  
Make studying for your exam worth a little bit more. You can register group studying, lectures, and self learning projects as medical education credits for the first year of practice.
- Update your professional memberships (eg. CMA/OMA, etc.)  
It is mandatory to be an OMA member if you are a practicing physician in Ontario. Check your own specialty organizations and CMA for what value each organization/association may provide for you.
- Join "First 5 years of x specialty"  
These groups can be found on Facebook and your recently graduated colleagues can often provide valuable tips, insights, and answers to common questions

## Building your practice/brand

- Reach out to nearby hospitals if you are looking to accept new patients.
- Network with regional specialists to establish referral pathways for your patients
- Network with local primary care recruiters and contact the Home Care Coordinator at your Home and Community Care Support Services to become part of Health Care Connect

Sign up for your 6 month free membership @ [RelayMD.com](https://www.relaymd.com) to learn about the specialists in your area, save valuable time on referrals AND get your patients the fastest specialist consultations

Email us at [residents@relaymd.com](mailto:residents@relaymd.com) to get your free access code.