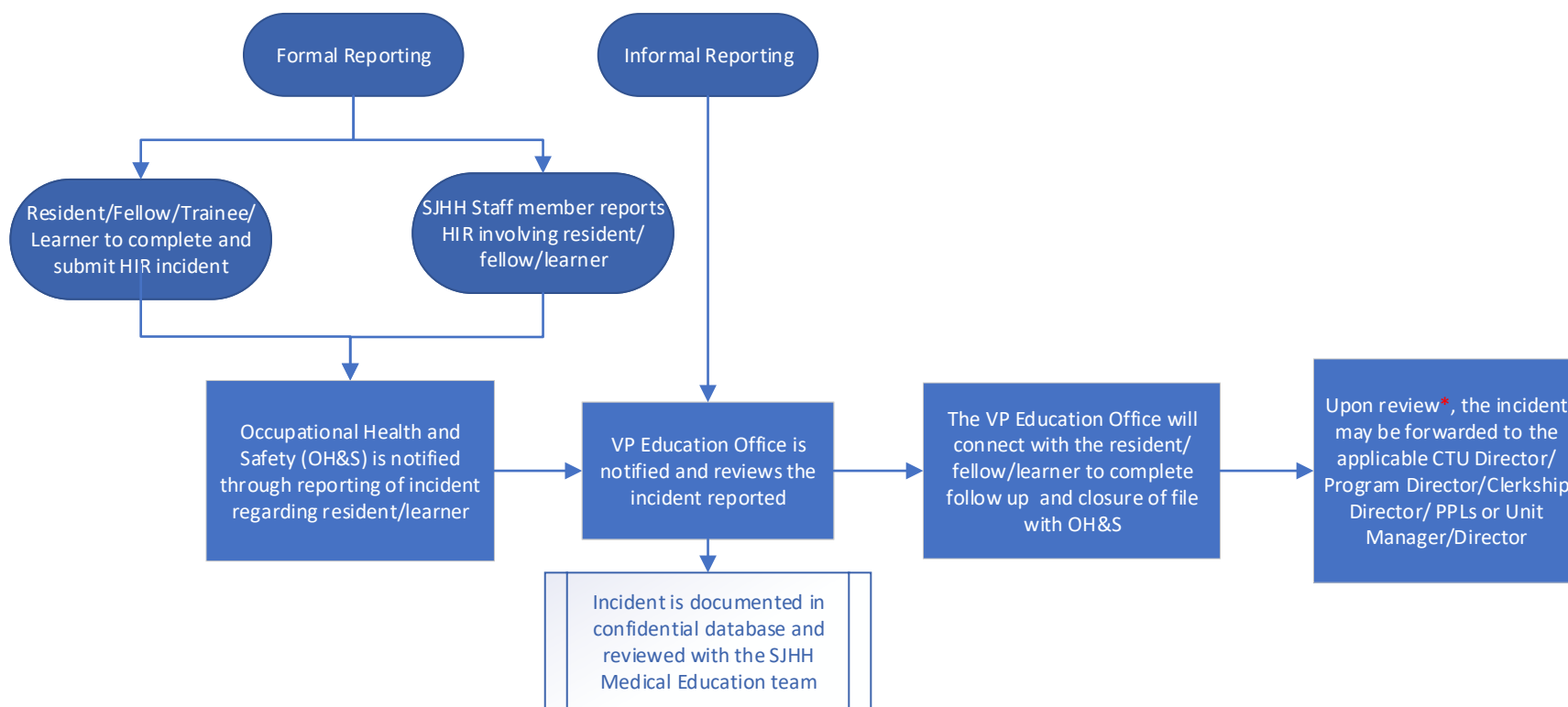


St. Joseph's Healthcare Hamilton Healthcare Worker Incident (HIR) Reporting Process



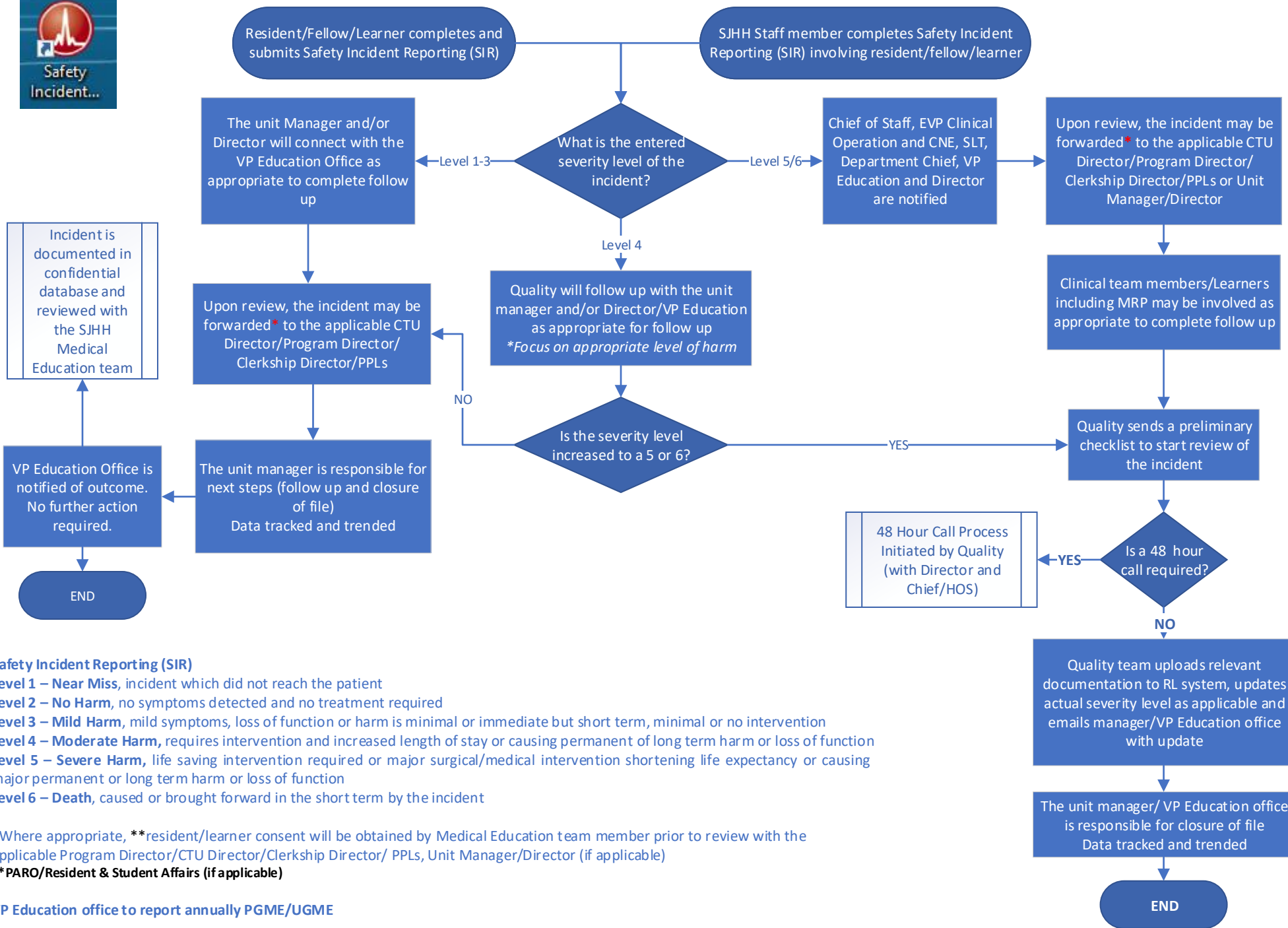
Healthcare Worker Incident Reporting (HIR)

1. **Hazardous Situation** – an unsafe situation, environment or practice that could contribute towards an incident
2. **Health Care Incident** – a work-related incident that required treatment or services provided by a licensed provider
3. **Lost Time Incident** – a work related injury which results in lost time from work beyond the day of the injury
4. **Critical Injury** – injury of serious nature that places life in jeopardy, produces unconsciousness, results in substantial loss of blood, fracture, amputation, burns or loss of sight
5. **Workplace Violence** – exercise of physical force by a person against a worker that causes or could cause physical injury through physical force, a statement or behavior that can be interpreted as a threat to exercise physical force (i.e. Bullying)
6. **Responsive Behaviors** – behavior exhibited in response to a real or perceived stimulus, and may include wandering, aggression, resistance, etc.

*Where appropriate, **resident/learner consent will be obtained by Medical Education team member prior to review with the applicable Program Director/CTU Director/Clerkship Director/PPLs, Unit Manager/Director (if applicable)

**PARO/Resident & Student Affairs (if applicable)

St. Joseph's Healthcare Hamilton Safety Incident Reporting (SIR) Process



Safety Incident Reporting (SIR)

Level 1 – Near Miss, incident which did not reach the patient

Level 2 – No Harm, no symptoms detected and no treatment required

Level 3 – Mild Harm, mild symptoms, loss of function or harm is minimal or immediate but short term, minimal or no intervention

Level 4 – Moderate Harm, requires intervention and increased length of stay or causing permanent or long term harm or loss of function

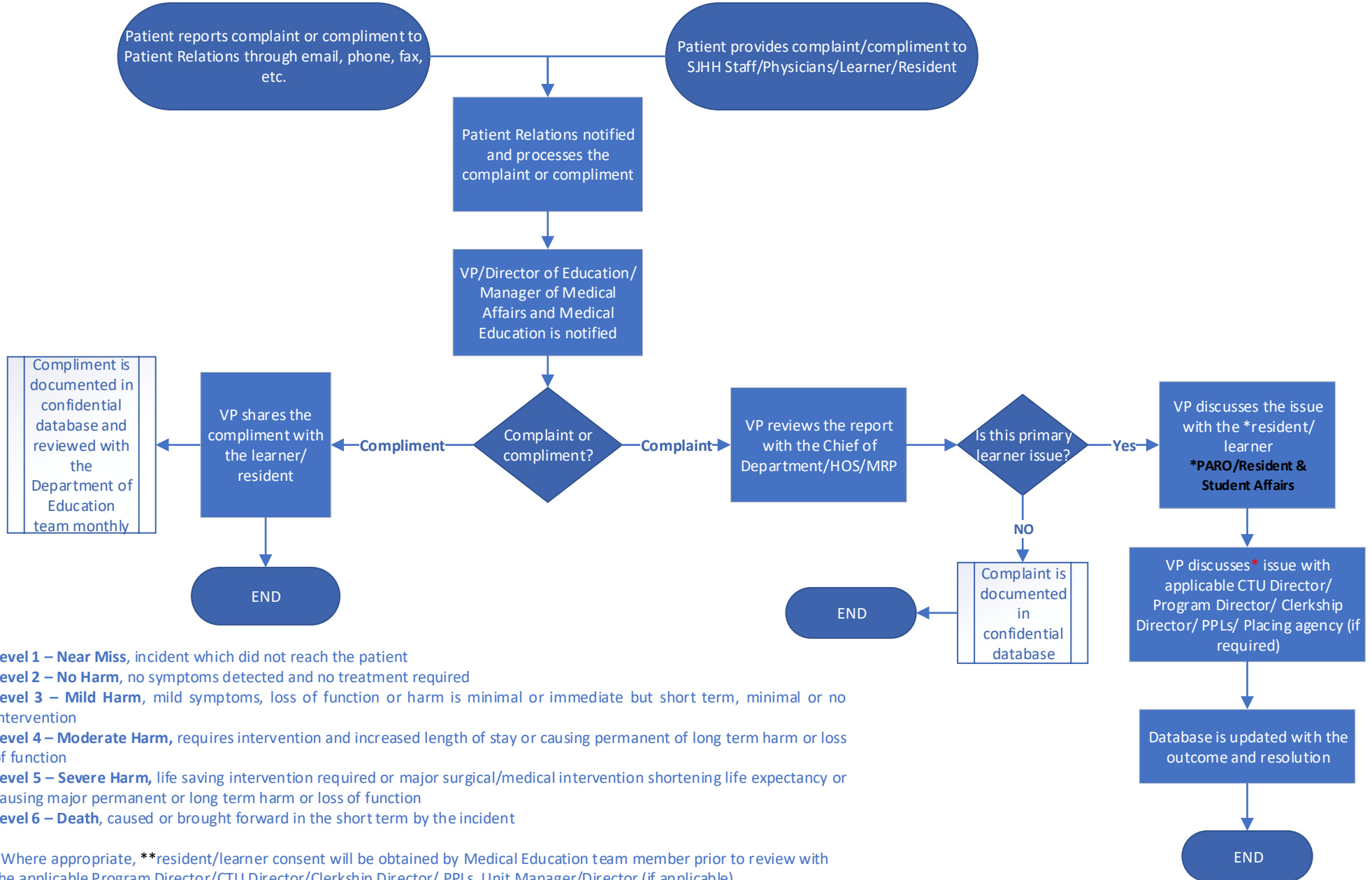
Level 5 – Severe Harm, life saving intervention required or major surgical/medical intervention shortening life expectancy or causing major permanent or long term harm or loss of function

Level 6 – Death, caused or brought forward in the short term by the incident

*Where appropriate, **resident/learner consent will be obtained by Medical Education team member prior to review with the applicable Program Director/CTU Director/Clerkship Director/ PPLs, Unit Manager/Director (if applicable)

**PARO/Resident & Student Affairs (if applicable)

St. Joseph's Healthcare Hamilton Patient Relations Reporting Process



Level 1 – Near Miss, incident which did not reach the patient

Level 2 – No Harm, no symptoms detected and no treatment required

Level 3 – Mild Harm, mild symptoms, loss of function or harm is minimal or immediate but short term, minimal or no intervention

Level 4 – Moderate Harm, requires intervention and increased length of stay or causing permanent or long term harm or loss of function

Level 5 – Severe Harm, life saving intervention required or major surgical/medical intervention shortening life expectancy or causing major permanent or long term harm or loss of function

Level 6 – Death, caused or brought forward in the short term by the incident

*Where appropriate, **resident/learner consent will be obtained by Medical Education team member prior to review with the applicable Program Director/CTU Director/Clerkship Director/ PPLs, Unit Manager/Director (if applicable)

**PARO/Resident & Student Affairs (if applicable)