

Transition to Practice Checklist (Consultant)

Licensing & Registration

- Change CMPA Coverage
- Apply for CPSO independent license
- Apply for OHIP billing number
- Apply for hospital credentials (if applicable)

Billing and Expenses

- Register for Blue Cross
- Register as a WSIB provider
- Set up OHIP direct payment
- Set up CMPA auto-payment

If Incorporating

- Register corporation
- Apply for CPSO Certificate of authorization
- Set up corporate banking account(s)
- Change billing and expenses to come from corporate accounts (see above)

Other Tips

- Log your MOC/Mainpro+ Credits
Make studying for your exam worth a little bit more. You can register group studying, lectures, and self learning projects as medical education credits for the first year of practice.
- Update your professional memberships (eg. CMA/OMA, etc.)
It is mandatory to be an OMA member if you are a practicing physician in Ontario. Check your own specialty organizations and CMA for what value each organization/association may provide for you.
- Join "First 5 years of x specialty"
These groups can be found on Facebook and your recently graduated colleagues can often provide valuable tips, insights, and answers to common questions

Building your practice/brand

- Reach out to nearby hospitals if you are looking to accept new patients.
- Let nearby walk in clinic / urgent care centers / family clinics know you're accepting patients.
- Offer to do talks for emergency department groups on your areas of focus

- Update your information @ [RelayMD.com](https://www.relaymd.com) to ensure referring clinicians know your latest wait times, procedures and build your practice optimally

Need help getting the word out about your practice?
Contact us at residents@relaymd.com!